



World Federation of Public Health Associations
Fédération mondiale des associations de santé publique
Federación mundial de las asociaciones de salud pública

Job Description for WFPHA Vice-President/President-Elect

The Vice-President/President-Elect is a Principal Officer and member of the Governing Council of the World Federation of Public Health Associations (WFPHA). The Vice-President/President-Elect has executive powers conferred on him/her by the WFPHA General Assembly to support the WFPHA President and take a leadership role within the Governing Council and its Committees, as appropriate and needed. S/he will, at the request of the President or in case of the President's absence or inability to act, perform the duties of the President. In the absence of a WFPHA Secretary General, the Vice-President/President-Elect will take responsibility for certain tasks and activities related to the administration and operation of the WFPHA, in cooperation with the President, the Treasurer and the manager of the Geneva office.

The term of office of the Vice-President/President-Elect is two years' duration, from the date of election by a majority of the WFPHA members attending the Federation's General Assembly. The Vice-President/President-Elect will become the WFPHA Presidency after serving the two year term, and will occupy this position for an additional two years. The Vice-President/President-Elect will assume the presidency should the President be incapacitated or unable to perform his/her duties.

This is a voluntary position. The Vice-President/President-Elect will not be remunerated for any services or time. S/he will be supported by the Federation in terms of operational expenses (e.g., Governing Council pre-approved travel related to WFPHA business), the WFPHA budget permitting. The Vice-President/President-Elect will be expected to be supported in this role (e.g., secretarial/clerical support) by his/her home public health association.

Candidates for this position will be nominated by a WFPHA Full Member in good standing, through the approved WFPHA nominations process. Candidates must be a member in good standing of their home public health association at the time of nomination and throughout their term.

Candidates for this position should exhibit the following characteristics and possess the following skills:

- Proven leadership skills and expertise to advance the Federation's vision, mission and 2013-2017 strategic plan
- Statesmanship qualities
- Strategic thinking/planning skills
- Strong problem-solving skills
- Proactive and results-oriented
- Open-minded/team player
- Strong ethics
- Capability to commit time to this volunteer position
- Global perspective
- Prior non-profit Board experience
- Fundraising experience

WFPHA NOMINATION FORM – VICE PRESIDENT/PRESIDENT ELECT 2014-2016

Please send in the completed form and curriculum vitae (CV) of the nominee **no later than October 31, 2013** to the Chair of the Nominations Committee, Prof. Ulrich Laaser, at ulrich.laaser@uni-bielefeld.de and to the WFPHA office in Geneva (geneva@wfpha.org).

Indicate if Nomination is formally submitted by:

Committee/Board Individual

Individual Being Nominated

Name:

Employer/Agency:

Position/Title:

Address:

Country:

WHO Region:

Telephone:

Fax:

E-mail:

Is this individual a member of a WFPHA Full Member organization in good standing?

Yes No

Name of nominating WFPHA Full Member organization: _____

Has the person being nominated agreed to serve if elected? Yes No

Indicate reasons why this person is nominated?

List significant activities of and services performed by this individual in WFPHA: (attach CV)

Nominee's Area of Expertise:

WFPHA Full Member Organization Submitting Nomination (the Nominator)

Name of individual submitting nomination:

Position/Title in WFPHA Full Member organization:

Address:

Country:

WHO Region:

Telephone:

Fax:

E-mail:

Signature of Nominator: _____ Date: __